



South Portland Business Association
Board Meeting
November 7, 2019
Minutes

Board Members Present: Kevin Countryman, Mark Eves, Brad Nase, Malea, Richard Rizk

Board Members Absent: Chris Hatfield, Cathy Newman, Brian Tanz

Executive Director: Pam Lemire

I. CALL TO ORDER:

The meeting was called to order at 08:45 am by President Richard Rizk

II. AGENDA ITEMS:

- The minutes from the October meeting were approved.
- **Committee Reports**
 - **Transportation Committee- no report**
- **Map:** Distribution to members complete – still a few apartment complexes to do.
- **October 16 event:** - well attended and able to connect with other new members. Urban Office is a great venue for future events.
- **Holiday party:** RSVP Mandatory as it is seated event. Board members agreed to donate Gift Cards and Wine for raffle prizes.
- **Planning Committee for 2020 Events:** Pam/Malea/Rich will meet to discuss 2020 event plans.
- **Digital Advertising on Web:** Pam is meeting with Joseph to discuss digital advertising on our website, as a way in generate income. And possible website updates.

Meeting was adjourned 10:02 am. Thank you to the Buffalo Gap for hosting.
The next meeting will be Thursday, January 9th **(no December meeting)** at the Buffalo Gap.