



South Portland Business Association
Board Meeting
January 9, 2020
Minutes

Board Members Present: Kevin Countryman, Mark Eves, Brian Tanz, Cathy Newman, Malea, Richard Rizk

Board Members Absent: Chris Hatfield, Brad Nase

Guests: Joseph Krahn, Eric Freeman, Ashely Csaszar

Executive Director: Pam Lemire

I. CALL TO ORDER:

The meeting was called to order at 08:45 am by President Richard Rizk

II. AGENDA ITEMS:

- The minutes from the November meeting were approved.
- **Committee Reports**
 - **Transportation Committee-** Letter from SPNA was presented for discussion. The Board agreed it is important to align ourselves with the SPNA on matters city related in order to have a stronger voice. It was decided that the letter would be further studied. Mark Eves has agreed to draft a letter outlining our views. It will be reviewed by the board and sent to City Council.
- **Joseph Presentation** Joseph outlined the importance of updating our website as the current website is over 8 years old and in need of updates. Motion was made and passed to accept his proposal for \$2,500.00 for the project. The idea of asking our members for content writing was discussed and to be explored further as the project moves forward.
- **Planning for 2020:**
 - Events will continue to be on Wednesdays.
 - Pam will create a “survey monkey” for our members to see what are the best topics for keynote speakers.



- The Board agreed to postcard announcements for dates – Pam will coordinate.
- **Year End Financials:** Brian presented year end financials. He also asked that due to his resignation in May – we start looking for a new accounting firm for the Association.

Meeting was adjourned 10:02 am. Thank you to the Buffalo Gap for hosting.
Thank you to Eric Freeman and Ashley Csaszar for attending and their valuable input.
The next meeting will be Thursday, February 6th at the Buffalo Gap.