



South Portland Business Association  
Board Meeting  
February 6, 2020  
Minutes

**Board Members Present:** Mark Eves, Brian Tanz, Cathy Newman, Malea, Richard Rizk, Brad Nase

**Board Members Absent:** Chris Hatfield, Kevin Countryman

**Executive Director:** Pam Lemire

**I. CALL TO ORDER:**

The meeting was called to order at 08:45 am by President Richard Rizk

**II. AGENDA ITEMS:**

- The minutes from the January meeting were approved.
- **Committee Reports**
  - **Transportation Committee-** Discussions continued with regards to the new traffic barriers south of Ross Island Bridge. The SPBA will write a revision to the proposed letter from the South Portland Neighborhood Association to include work on the bridgehead as part of the Urban Renewal Project.
- **New Members:** Rivers Edge Hotel has rejoined the SPBA.
- **Branding Workshop:** Joseph will present a “Branding Workshop for our first SPBA Event – a luncheon at the Buffalo Gap Wednesday, February 26. Invitations to go out this week.
- **2020 Events:**
  - February 26 Luncheon Buffalo Gap Branding your business, Part 1 Joseph
  - March 25 Luncheon Buffalo Gap Branding your business, Part 2 Joseph
  - April 22 Luncheon Buffalo Gap Kindness in the Workplace-Cat Wilson



- May 21 (Thursday) (annual meeting/membership drive kickoff) – Willamette Sailing Club – Cyber Security (to be confirmed)
  - September 23 to be determined
  - October 21 (Sunstone sponsor) to be determined
  - December 2 Holiday Party Buffalo Gap
- **New Accountant:** Board members have offered to assist in the search for a new accountant to start transitioning May 2020.

Meeting was adjourned 10:02 am. Thank you to the Buffalo Gap for hosting. The next meeting will be Thursday, March 5th at the Buffalo Gap.