



South Portland Business Association
Board Meeting
March 7, 2019
Minutes

Board Members Present: Kevin Countryman, Mark Eves, Richard Rizk, Brian Tanz, Cathy Newman, Brad Nase, Chris Hatfield, Danielle Brunner

Board Members Absent: Malea

Executive Director: Pam Lemire

I. CALL TO ORDER:

The meeting was called to order at 08:47 am by President Richard Rizk

II. AGENDA ITEMS:

- **The minutes from the February minutes were approved.**
- **Committee Reports**
 - **Transportation committee-** Richard attended the SPNA meeting. He reviewed information from the meeting with regards to proposed traffic changes in our footprint.
 - **Branding Committee-**Cathy presented preliminary ideas on branding. Next steps:
 - Pam will meet with Cathy to review current membership/map rates.
 - Pam to provide Cathy member list for each Board member to visit/call to discuss benefits of SPBA membership.
 - Continue to work on "Mission Statement"
- **Financials**
 - The Board choose to hold off on finalizing the 2019 Budget until a decision has been made for 2019 membership/map rates



- **SPBA 2019 Officer Positions:**
 - Terms will expire for Brian, Mark and Cathy in May 2019. They have all agreed to continue to serve on the Board.
 - Board members will work on recruiting new Board Members.
- **2019 Events-**
 - March 20-Elephants on Corbett Luncheon – Pete Collins/Sean Becker
 - April 17-Open House - evening event – March Wellness
 - May 22 Annual Meeting evening event with light buffet and Keynote HR Attorney (employee rights-exact title to be decided)/Cathy to provide details to Pam
 - Sept 18 Picnic Willamette Park
 - Oct 16 possible Fulton House B&B and RizkLaw
 - Nov 20 Holiday Party
- **April Board Meeting Presentation-** Update the Portland Sewer Project.

Meeting was adjourned at 10:03 am

Thank you to the Buffalo Gap for hosting.

The next meeting will be Thursday, April 11 at the Buffalo Gap.