



South Portland Business Association
Board Meeting
January 3, 2019
Minutes

Board Members Present: Kevin Countryman, Mark Eves, Richard Rizk, Brian Tanz, Malea, Cathy Newman, Brad Nase,

Board Members Absent: Chad Seegmiller, Chris Hatfield, Danielle Brunner

Executive Director: Pam Lemire

I. CALL TO ORDER:

The meeting was called to order at 08:47 am by President Richard Rizk

II. AGENDA ITEMS:

- **The minutes from the October/November 2018 meetings were approved.**
- **Committee Reports**
 - **Transportation committee**
 - Pam will set up a luncheon in February with PBOT to discuss transportation changes in our footprint – this will be open to members and non-members and cost will be \$10.00.
 - **Zidell Property Redevelopment**-development is “dead in the water” at this point.
- **Consideration for the 2019 Budget**
 - Gift for Laura-the Board agreed to present Laura with a \$150.00 gift card to Rejuvenation Spa in appreciation of her assistance in maintaining our accounting books.
 - \$5.00 Increase for spam protection-the Board agreed to a \$5.00monthly (\$60.00 annually) increase for spam protection on the SPBA email account.



- **Executive Director Increase**-Pam requested Board consideration for an increase in compensation for 2019. The Board agreed to discuss outside of her presence.
- **2019 Plan**-Cathy Newman has agreed to chair a committee to redefine SPBA Branding – once this has been clarified we will develop a 2019 Event Schedule. General idea is to have events in February (transportation luncheon), March, April, May (annual meeting), October and November/December (Holiday Party). Cathy will reach out to Board members for their assistance.

Meeting was adjourned at 09:53 am

Thank you to the Buffalo Gap for hosting.

The next meeting will be Thursday, February 7 at the Buffalo Gap.