



South Portland Business Association  
Board Meeting  
October 4, 2018  
Minutes

**Board Members Present:** Kevin Countryman, Mark Eves, Richard Rizk, Brian Tanz, Chris Hatfield, Malea, Chad Seegmiller, Cathy Newman, Brad Nase

**Board Members Absent:** Ben Weinstein, Danielle Brunner

**Executive Director:** Pam Lemire

**I. CALL TO ORDER:**

The meeting was called to order at 08:47 am by President Richard Rizk

**II. AGENDA ITEMS:**

- The September minutes were approved.
- 3<sup>rd</sup> Quarter Financials: Brain reviewed the financials indicating even though revenue is down from last year, we are still in good standing.
- Map Cover: The Board reviewed a selection of map covers and made a final decision. Pam will work with the Graphic Designer to get the final map produced.
- Holiday Party: The party will be held at Etc. Catering on November 28. We have a budget not to exceed \$2,000. Pam and Malea will work on details. Event will include a no host bar.
- Discussion of SPBA director position: Rich suggested using an intern to assist in approaching potential businesses. The Board agreed on the concept but felt a sub-committee should be formed to establish clear guidelines. Chad will chair the committee and Malea and Mark will assist.
- Chad Event October 24<sup>th</sup>: Chad will hold a Fall Social at US Bank on October 24 and encouraged all Board members to attend.



- Committee Reports:
  - Proposed changes on Kelly/Corbett: Via email the SPBA had already agreed to oppose this proposal and Mark presented to the SPNA accordingly. Mark will write a letter to the city to convey our opposition.
  - Transportation Proposal:
    - Mark made a proposal to the Board to amend the Transportation Report to close the Ross Island Bridge entrance off Kelly entirely and/or develop a second entrance off Corbett onto the Ross Island Bridge. Proposal was accepted.
    - Roundabout by Zupans. Mark shared this proposal with the SPNA and they were in agreement. Mark will prepare a letter to the city describing the proposal.
- New Income Sources: Chad/Rich are discussing possibilities for additional income for the SPBA. This will include ideas for replacing our Map as it gradually comes to an end.
- Ben has resigned from the Board due to prior commitments.

Meeting was adjourned at 10:19 am

Thank you to the Buffalo Gap for hosting.

The next meeting will be Thursday, November 1 at the Buffalo Gap