



South Portland Business Association
Board Meeting
July 13, 2017
Minutes

Board Members Present: Brian Tanz, Mark Eves, Danielle Brunner, Malea, Brad Nase, Richard Rizk, Chad Seegmiller, Kevin Countryman

Board Members Absent: Chris Hatfield, Cathy Newman, Ben Weinstein

Guest: Scott Novonty, Urban Office Place

Executive Director: Pam Lemire

I. CALL TO ORDER:

The meeting was called to order at 08:50 am by President Brian Tanz.

II. APPROVAL OF AGENDA AND MINUTES:

The June minutes were approved.

III. AGENDA ITEMS:

- **Membership Update:** Pam reported that we had 2 new members join since our last meeting: The UPS Store and Sacred Fire Creatives. We have 28 members who have not paid dues compared to 22 at this time last year
- **August 9th Luncheon:** Invitations to go out by July 17. Board members asked that we include Portland Homeless issue on the list of topics for discussion.
- **July 27th at Urban Office:** The SPBA will have a table at this event and will be soliciting new members.
- **Map Update:** Pam said that all map ad space will fill and we are on track and on budget. Maps should be ready for first round approval by mid-August. Chad, Pam and Malea will meet to discuss a cover photo. Map roll out event to be held the first of October.



- **2nd Quarter Financials:** Brian said that Verity Accounting will no longer be able to do the accounting for the SPBA. We are currently seeking new options.
- **Joseph:** Brian shared information that Joseph had increased his compensation from \$75.00/month to \$200.00/month effective with the July billing. Joseph had explained that he has been putting time in technical issues such as Eventbrite, Wave and Facebook in addition to regular website maintenance. Brian is going to explore other options before we make a decision as to how to proceed.

IV. New Business:

- Pam let the Board know that she is working for Urban Office part time.

Meeting adjourned at 10:05 am.

Thank you to Scott and Urban Office for hosting.

The next meeting will be Thursday, August 3 – location to be determined.