



South Portland Business Association
Board Meeting
December 1, 2016
Minutes

Board Members Present: Kevin Countryman, Brian Tanz, Cathy Newman, Malea, Brad Nase, Richard Rizk

Board Members Absent: Chris Hatfield, Mark Eves

Executive Director: Pam Lemire

Guests: Ben Weinstein, Country Financial, Danielle Brunner, Attunement Acupuncture, Alex Gordon, Summa Realty

I. CALL TO ORDER:

The meeting was called to order at 08:59 am by President Brian Tanz.

II. APPROVAL OF AGENDA AND MINUTES:

The November minutes were approved.

III. AGENDA ITEMS:

- **Membership Update:** Pam reported that we had 2 new members join in November. Other members said they had more businesses that are interested in joining and would be passing along contact details to Pam.
- **Insurance Coverage:** Brian shared the details on extended insurance coverage and will email the Board details for their review. The Board will vote at the January meeting whether to accept the increased coverage at \$608.00/annually.
- **Name Badges:** The Board agreed that name badges going forward will not have titles – and Pam will arrange to re-issue the current badges that have titles @ \$22.50 each.
- **Budget 2016:** Brian reported that the finances are in good shape and we are keeping within our budget guidelines. 2017 budget will be outlined in the January meeting.



- **Holiday Party:**

- Pam asked for RSVP's from Board Members
- Pam asked for raffle prizes to be finalized by Tuesday, December 7.
- Room diagram, menu, program details were discussed.

IV. New Business:

- Brad shared details of the new apartment complex on Virginia and Iowa – 36 apartment complex with no parking.

The meeting adjourned at 9:44 am.

Thank you to Kevin and Rilassi for hosting.

The next meeting will be Thursday, January 5th - location to follow.